



 1300 360 127

**SUPPLY  
DELIVERY AND INSTALLATION  
SERVICE AND REPAIR**

*City Safes has all of your security  
requirements covered*

## **CHUBBSAFES - Elements Air**

### **Operating and Changing Instructions**

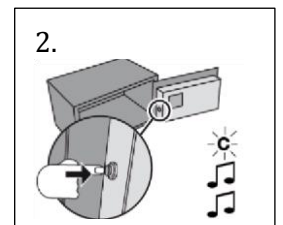


#### **Opening your safe & Closing your safe – for the first time**

1. On the key pad press 1,5,9, followed by either a # or \* and you will see the tick symbol light up GREEN.
2. With- in 5 seconds turn the handle to the left (anti clockwise)
3. Close the safe door and turn the handle to the right (clockwise) and your safe is locked.
4. 3 wrong try's will lock you out of the safe for 20 seconds.

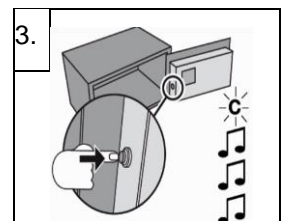
#### **Setting up your own PIN code. – new PIN can be either 3 or 8 numbers**

1. Open the safe as per the instructions above leaving bolt work in the open position
2. Locate the button on the inside of the door back pan and press. The 'C' will light up & you will hear 2 beeps
3. Enter your new PIN number followed by either # or \*
4. Leaving the door open turn the handle to the left an lock the safe. (leave door open)
5. With the door left open test your new PIN code 5 times before shutting the door.



#### **Setting the Emergency code – this code can be either 3 or 8 numbers**

1. Open the safe as instructed above.
2. Press 0 0 and you will hear 2 beeps
3. Locate the button on the inside of the door back pan and press. The 'C' will light up and you will hear 3 beeps
4. Entre your new PIN number followed by either # or \*
5. Leaving the door open turn the handle to the left & lock the safe. (leave door open) 6. With the door left open test your new PIN Emergency code 5 times before shutting the door.



**SHOWROOM AND HEAD OFFICE**

24 Garema Ct,  
Kingsgrove, NSW 2208

Ph: (02) 9502 1014

Email: [sales@citysafes.com.au](mailto:sales@citysafes.com.au)

Web: [www.citysafes.com.au](http://www.citysafes.com.au)



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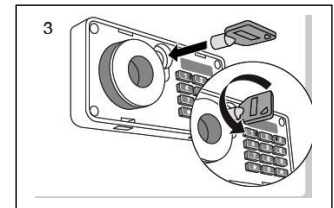
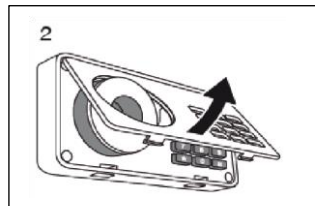
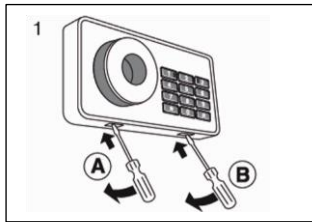
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**Battery with a low battery.**

1. When the 'C' Symbol located above the number 3 on the PIN pad is lit up you need to change the battery.
2. Open the safe with your PIN number.
3. Locate the battery box cover on the back of the door.
4. Remove the cover and replace the batteries making sure you follow the + and – signs.

**Replacing the Batteries with now power – you will need your key/override for this**

1. Place a small screw driver into the slots located at the bottom of the lock and press up gently (diagram 1)
2. Lift the lock face plate up to reveal the override key lock (diagram 2)
3. Place the override key into the lock and turn anti clock ways.(diagram3)
4. Turn the handle to the right to retract the bolt work
5. Replace the batteries as described above.



3 X Incorrect PIN attempts will result in a 20 second time out period.

Wait 20 seconds before trying your PIN again.

**HANDY TIPS**

*Note: please refer to User guide that is packed with your safe for installation methods & full instruction manual.*

Your safes comes with an override key. It is strongly recommended that this key is not kept in your safe.

When changing your PIN number ALWAYS test the PIN with the door open.

